



MALTBY TOWN COUNCIL

ACTION PLAN

2021 – 2023

This Action Plan summaries the projects and proposals that Maltby Town Council, occasionally in partnership with others, will develop and/or deliver during a 3 year term commencing 2021. From time to time the document will be subject to alteration and amendment and will inform the budget setting process.

Partners

Amongst others these include: Rotherham Borough Council, South Yorkshire Police, Doncaster Council, Hellaby Parish Council, Hooton Levitt Parish, Stainton Parish Council, Braithwell & Micklebring Parish Council and Tickhill Parish Council.

Review and Evaluation

The Action Plan will be formally reviewed every 6 months. It is a 'live' document and the Council can add to it and amend as necessary. Progress on projects will be reviewed by Members of Maltby Town Council.

CURRENT & FUTURE PROJECTS

No	Description	Key Tasks	Responsibility	Timescale	Update
MTC1	Refurbishment of the Edward Dunn Memorial Hall	<ul style="list-style-type: none"> Steering Group to be formed 	MTC		
MTC2	Anti-Social Behaviour Project	<ul style="list-style-type: none"> Tender to be written Companies to be contacted 	MTC		Draft tender has been written and companies are being sought Feb 2021
MTC3	Adverse Possession of Memorial Gardens	<ul style="list-style-type: none"> Land Registry forms to be completed and posted Funding for improvement of the Memorial Gardens Consultation 	MTC – delegated to the General Purpose Committee with recommendations ratified at Full Town Council		Adverse possession forms filled in and posted January 2021
MTC4	Lease of Coronation Park	<ul style="list-style-type: none"> Expression of Interest Writing a Business Plan Steering Group to be formed (including members from the bowling club) Funding for play improvement Consultation with residents Recruitment of volunteers Update CCTV 	MTC Steering Group		Lease of Coronation Park
MTC5	Lease of Maltby Main Recreation Ground	<ul style="list-style-type: none"> Visit to the Recreation Ground Finalise the lease with CIWO Steering Group to be formed Look into Charity status Look into funding opportunities 	MTC Steering Group		
MTC6	Maltby Town Council Emergency Plan	<ul style="list-style-type: none"> Finalise the Emergency Plan document Consult key partners Recruit volunteers Promote the completed plan to residents and key partners 	MTC – delegate to the General Purpose Committee RMBC	Ongoing	Emergency plan is in draft form

MTC7	Maltby Neighbourhood Plan	<ul style="list-style-type: none"> Steering Group formed 	MTC		The project is currently nearing Regulation 14 Consultation stage.
MTC8	Notice Boards	<ul style="list-style-type: none"> Refurbishment of noticeboards New noticeboard for outside the Edward Dunn Memorial Hall 	MTC	Ongoing	A bespoke Town noticeboard has been purchased and will be installed in front of the Edward Dunn Memorial Hall All other noticeboards require attention
MTC9	Website & Social Media Pages	<ul style="list-style-type: none"> Continue to improve and update the website and social media pages 	MTC	Ongoing	A new website purchased in 2020 which complies with website accessibility, information on the website complies with the Transparency Code. Social media sites need to be monitored daily by staff members.
MTC10	Council Surgeries	<ul style="list-style-type: none"> To start monthly Surgeries in line with the Surgery Policy so that the public have the opportunity to meet with a Councillor to discuss their concerns. 	MTC	May	
MTC11	Christmas Lights	<ul style="list-style-type: none"> To provide a comprehensive lighting scheme on the A631 	MTC		New festive lighting was installed in March 2020
MTC12	Quality Award under the Local Council Award Scheme	<ul style="list-style-type: none"> That this Council completes the application form and starts the process. 	MTC	Ongoing	Clerk to apply for the Foundation award in May. Once the Foundation award has been obtained, the Clerk will progress towards The Quality Award
MTC13	Dementia Friendly Council	<ul style="list-style-type: none"> That the Council registers to be a Dementia Friendly Council and runs coffee mornings and workshops when able 	MTC	Ongoing	

MTC14	Cleaning of Areas	<ul style="list-style-type: none"> • That the Council clean snickets and gennels monthly on a rota basis and dispose of the waste • To arrange clean up days twice a year and provide community skips for these events 	MTC	Ongoing	
MTC15	Defibrillators	<ul style="list-style-type: none"> • That the Council provide 5 community defibrillators 	MTC	Ongoing	3 Defibrillators are due to be installed by the end of March 2021, 2 have already been installed and an additional one at Maltby Main by the Town Council
MTC16	Climate Emergency Plan	<ul style="list-style-type: none"> • That the Council establishes a Climate Emergency Plan for Maltby • Steering Group to be formed 	MTC	Ongoing	
MTC17	Electric Car Charging Points	<ul style="list-style-type: none"> • Work with key agencies to provide charging points on the High Street 	MTC	Ongoing	
MTC18	Drinking Water Fountain (Maltby Main)	<ul style="list-style-type: none"> • Source Funding 	MTC		
MTC19	Covid-19	<ul style="list-style-type: none"> • Provide a volunteer shopping and prescription collection for residents who are shielding or who have Covid • Provide support to the foodbank • Recruit volunteers 	MTC St Marys Foodbank	Ongoing	Only 1 shopping volunteer and 1 prescription volunteer is available Foodbank is being supported by means of funding and volunteer support
MTC20	Events	<ul style="list-style-type: none"> • Provide an events schedule for the resident of Maltby • Source Funding • Work with groups • Promote on the Website and social media 	MTC	Ongoing	