



**Minutes of Maltby Miners Community Sports Ground Working Party meeting  
on 26<sup>th</sup> January 2022**

	<p><b>Present:</b> Councillors: McMahon (Chairperson), Biggin, Fitzgibbons and Kirk.</p> <p><b>Also in attendance:</b> S Youngman, Town Clerk, and 4 members of the public.</p>
MM/2021/01	<p><u>TO APPOINT A CHAIRPERSON</u></p> <p><b>RESOLVED:</b> That Cllr McMahon be appointed.</p>
MM/2021/02	<p><u>TO APPOINT A VICE CHAIRPERSON</u></p> <p><b>RESOLVED:</b> That Cllr Kirk be appointed.</p>
MM/2021/03	<p><u>APOLOGIES AND REASON FOR ABSENCE</u></p> <p>Cllr Sutton.</p> <p><b>RESOLVED:</b> That the apologies be approved.</p>
MM/2021/04	<p><u>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</u></p> <p>Cllr Webster declared an interest as an employee of Voluntary Action Rotherham.</p>
MM/2021/05	<p><u>ITEMS FOR WHERE A RESOLUTION MAY BE PASSED TO EXCLUDE PRESS AND PUBLIC</u></p> <p>Items 7e and 7f.</p>
MM/2021/06	<p><u>TO REVIEW THE TERMS OF REFERENCE FOR THE WORKING PARTY</u></p> <p>Council members reviewed the draft terms of reference.</p> <p><b>RECOMMENDATION:</b> That the terms of reference be approved once the membership is increased to 10.</p>
MM/2021/07	<p><u>TO REVIEW THE MANAGEMENT OF THE FACILITIES</u></p> <p><b>a) Current user groups and charges.</b></p> <p><b>RECOMMENDATION:</b> For the fees to remain unchanged for six months.</p>

	<p><b>b) Tenancy agreements.</b></p> <p><b>RECOMMENDATION:</b> That the tenancy agreements be extended for six months.</p> <p><b>c) Staffing arrangements.</b></p> <p>The Clerk advised there is currently one member of staff who looks after the facilities. Council members discussed looking into the possibility of employing an apprentice to assist the groundskeeper.</p> <p><b>d) Groundskeeper job description.</b></p> <p><b>RECOMMENDATION:</b> For the job description to be approved.</p> <p><b>e) Groundskeeper contract of employment.</b></p> <p><b>RECOMMENDATION:</b> For the contract of employment to be approved.</p> <p><b>f) Approval of Groundskeepers salary.</b></p> <p><b>RECOMMENDATION:</b> For the salary to set at SCP 9 LC7-12.</p>
MM/2021/08	<p><u>TO DEVELOP A PLAN TO IMPROVE THE FACILITIES</u></p> <p>Council members discussed the areas that require improvement, Cllr Kirk suggested arranging a community clean up event.</p> <p><b>RECOMMENDATION:</b> That the following matters/areas be reviewed:</p> <ul style="list-style-type: none"> <li>• Installation of outdoor lighting.</li> <li>• Improvement of the kitchen facilities</li> <li>• Access Audit Report</li> <li>• Shower repairs</li> <li>• Car parking improvements</li> <li>• Provision of a bar facility</li> </ul>
MM/2021/09	<p><u>TO AGREE A DATE TO MEET WITH USER GROUPS TO DISCUSS THE FORMATION OF A CHARITY</u></p> <p>Cllr Webster agreed to arrange for an advisor from Voluntary Action Rotherham to provide advice regarding the charity status.</p> <p><b>RECOMMENDATION:</b> To meet with Maltby Main Football Club, Maltby Main Junior Football Club, Maltby Miners Welfare Band and Maltby Mian Cricket Club as soon as possible.</p>
MM/2021/10	<p><u>FUTURE AGENDA ITEMS</u></p> <ul style="list-style-type: none"> <li>• Access Audit</li> <li>• Apprenticeship funding</li> <li>• Funding to improve the facilities</li> </ul>

There being no further business, the meeting closed at 7.05pm.