



**Minutes of an Extraordinary Meeting held on
Thursday 26 June 2020**

Present: Councillors S Biggin (Chair), C Beaumont, C Beresford, J Bradford, J Carratt, P Heaps, J Kirk, J Law, M Richardson, A Rushforth and K Stringer

In Attendance: Town Clerk

The meeting was held remotely via a remote platform

2020/01 APOLOGIES AND REASON FOR ABSENCE

Apologies were received from Councillor Dickinson

RESOLVED: that apologies and the reason for absence be accepted.

2020/02 DECLARATIONS OF DISCOSABLE PECUNIARY INTEREST

None received.

2020/03 TO CONSIDER ITEMS FOR WHICH A RESOLUTION MAY BE PASSED
TO EXCLUDE PRESS AND PUBLIC

None

2020/04 TO REVIEW AND APPROVE THE VIRTUAL MEETING POLICY

RESOLVED: that the policy be approved with the agreed amendments to points 4 & 5.

2020/05 TO RECEIVE AND AGREE THE RISK ASSESSMENT AND
MANAGEMENT (FINANCE) FOR 1 APRIL 2019 – 31 MARCH 2020

RESOLVED: that the risk assessment be approved

2020/06 TO RECEIVE AND AGREE THE REPORT OF EFFECTIVENESS OF
INTERNAL CONTROL

RESOLVED: that the Effectiveness of Internal Control be approved

2020/07 TO RECEIVE THE EARMARKED RESERVES REPORT AND AGREE ANY FURTHER ACTION IF NECESSARY

RESOLVED: that the Earmarked reserves report be approved

2020/08 TO RECEIVE AND AGREE THE ASSET REGISTER

RESOLVED: that, subject to confirmation of the new laminator being included, the register be approved

2020/09 TO APPROVE AND ACCEPT THE INTERNAL AUDIT REPORT 2019/20

RESOLVED: that the Internal Audit Report 2019/20 be approved and accepted

2020/10 TO APPROVE AND ACCEPT THE ANNUAL GOVERNANCE STATEMENT OF THE ANNUAL RETURN 2019/2020

RESOLVED: that the Annual Governance Statement 2019/20 be approved and accepted

2020/11 TO APPROVE AND ACCEPT THE ACCOUNTS STATEMENT OF THE ANNUAL RETURN 2019/2020

RESOLVED: that the Accounts Statement of the Annual Return 2019/2020 be approved and accepted

2020/12 TO RECEIVE AN UPDATE FROM THE CLERK

The Clerk updated the Council on the work being undertaken presently due to Covid-19 and the work staff were presently undertaking.

2020/13 TO AGREE THE DATE AND TIME OF THE NEXT MEETING

Date and time of next meeting – Thursday 2 July 2020