



**Maltby Town Council**

**Committee Review Working Party**

**Wednesday 12<sup>th</sup> January 2022**

**Present:** Councillors Fitzgibbons (Chair), Biggin, Kirk, Laird, Lines, and McMahon.

**Also in Attendance:** Sarah Youngman (Clerk) and one member of the public.

**CR2021/01** APPOINTMENT OF A CHAIRPERSON

**RESOLVED:** That Cllr Fitzgibbons be appointed.

**CR2021/02** APPOINTMENT OF A VICE CHAIRPERSON

**RESOLVED:** That Cllr Laird be appointed.

**CR2021/03** APOLOGIES FOR ABSENCE

Cllr Sutton.

**RESOLVED:** That the apologies be approved.

**CR2021/04** DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None declared.

**CR2021/05** TO CONSIDER ITEMS FOR WHICH A RESOLUTION MAY BE PASSED TO EXCLUDE THE PRESS AND PUBLIC

None identified.

**CR2021/06** TO REVIEW AND APPROVE THE TERMS OF REFERENCE FOR THE WORKING PARTY

Council members discussed the draft terms of reference in great length.

**RESOLVED:** That the following amendments be made to the terms of reference:

- 1.Membership be increased to 10 members.
- 2.The quorum be increased to 5 members.
- 3.The ex officio clause to be added but be inclusive of the membership.

**CR2021/07** TO REVIEW THE TERMS OF REFERENCE AND MEMBERSHIP OF THE FOLLOWING COMMITTEES AND WORKING PARTIES:

**a) General Purpose Committee.**

Council members reviewed the current terms of reference.

**RESOLVED**: That the following amendments be recommended to Full Town Council.

- 1.Members be increased to 10.
- 2.Arising vacancies be approved by Full Town Council at the next ordinary meeting after the vacancy arises.
- 3.The quorum be increased to 5 members.
- 4.The ex officio clause to added to allow the Chairperson or Vice Chairperson to attend the meeting but not have voting rights.
- 5.No delegated powers, recommendations to be taken to Full Town Council for approval.

**b) Events Committee.**

Council members reviewed the current terms of reference.

**RESOLVED**: That the following amendments be recommended to Full Town Council.

- 1.Members be increased to 10.
- 2.Arising vacancies be approved by Full Town Council at the next ordinary meeting after the vacancy arises.The quorum be increased to 5 members.
- 3.The ex officio clause to added to allow the Chairperson or Vice Chairperson to attend the meeting but not have voting rights.
- 4.No delegated powers, recommendations to be taken to Full Town Council for approval.

**c) Finance and Staffing Committee.**

Council members reviewed the current terms of reference.

**RESOLVED**: That the following amendments be recommended to Full Town Council.

- 1.Members be increased to 10.
- 2.Arising vacancies be approved by Full Town Council at the next ordinary meeting after the vacancy arises.The quorum be increased to 5 members.
- 3.The ex officio clause to added to allow the Chairperson or Vice Chairperson to attend the meeting but not have voting rights.
- 4.No delegated powers, recommendations to be taken to Full Town Council for approval.

The meeting closed at 5.15pm