



**Annual Maltby Town Council Meeting**  
**to be held at 6.30pm on Thursday 2 May 2019**  
**Edward Dunn Memorial Hall, Tickhill Road, Maltby S66 7NQ**  
**01709 814060**

25 April 2019

To Members of the Council

You are summoned to attend the ANNUAL MEETING OF MALTBY TOWN COUNCIL at the Council Offices. Press and public are cordially invited to attend.

*K A Butler*

K A Butler, Town Clerk

## **AGENDA**

1. To appoint a Chairman for the ensuing Council year and to receive the Chairman's Declaration of Acceptance of Office
2. To appoint a Vice-Chairman for the ensuing Council year and to receive the Vice Chairman's Acceptance of Office.
3. To receive apologies for absence
4. To receive any declarations of interest from Members<sup>1</sup>
5. Public Participation Session of up to 30 minutes at the Chairman's discretion.
6. To consider items for which a resolution may be passed to exclude the press and public
7. To confirm minutes of a meeting of the Town Council held on Thursday 4 April 2019 (attached)
8. To receive the minutes the General Purpose Committee held on 14 March 2019 (attached)
9. To receive the minutes from the Events Committee 21 March 2019 (attached)
10. To discuss any communications received by the Chairman.
11. To receive information on the following on-going issues and decide further action where necessary:
  - 11.1 Freedom of Information
  - 11.2 Maltby Linx – David McWilliams RMBC
  - 11.3 Coronation Park
  - 11.4 Land off School Walk (report tabled)
12. Matters Requested by Councillors:
  - 12.1 Frontage of the original Maltby Comprehensive School – Councillor Fletcher
  - 12.2 Maltby Miners Banner – Councillor Dickinson and Heaps
  - 12.3 Amplification of Voices Equipment – Councillor Kirk
  - 12.4 Coronation Park Pavilion – Councillor Richardson
  - 12.5 Loneliness Project – Councillor Stringer

- 12.6 Funding of Detached Workers – Councillor Sutton
- 12.7 Filter at Grange Lane – Councillor Richardson

13. To agree a meeting schedule for the Town Council Meetings for the ensuing year (attached)

14. To review and approve the Terms of Reference for the following committees (attached)

- 14.1 General Purpose
- 14.2 Events
- 14.3 Finance & Staffing
- 14.4 Horticultural Show
- 14.5 Planning
- 14.6 Policies

15. To appoint members to serve on the under mentioned or other Committees as agreed by Council

- 15.1 General Purpose
- 15.2 Events
- 15.3 Finance & Staffing
- 15.4 Horticultural Show
- 15.5 Planning
- 15.6 Policies & Procedures

16. To appoint a member/s to represent Maltby Town Council on to the:

- 16.1 Maltby Commons Group
- 16.2 Crags Meadow Steering Group
- 16.3 Maltby Miners Memorial Committee
- 16.4 Friends of Maltby Cemetery
- 16.5 Maltby Neighbourhood Plan

17. To approve and accept the BACS, Standing Orders and Direct Debit Payments (attached)

18. To receive and agree the Risk Assessment and Management (Finance) for 1 April 2018 – 31 March 2019 (attached)

19. To receive and agree the Asset Register (tabled)

20. To receive the Earmarked Reserves report and agree further action where necessary (attached)

21. To receive and agree the report on the Effectiveness of Internal Control (attached)

22. To discuss and agree Maltby Town Council's charity of the year for 2019/20

23. To consider items from the National and Local County Associations (NALC)

24. Planning Lists Nos: 15 – 18 (attached)

25. To consider items from the Yorkshire Local Councils Association and decide further action where necessary:

26. To consider grant applications and donations

27. To discuss routine correspondence
  - Maltby Wood Lee Common and Crag Meadow Steering Group
28. To receive an update from the Town Clerk (information only)
29. To notify the Town Clerk of matters for inclusion on a future agenda
30. To confirm the date and time of the next meeting – to be agreed

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<sup>1</sup> A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).