



**Minutes of the Extraordinary Meeting held on Thursday 30th September
2021 at 6.30pm**

Council members present: Cllr's Biggin (Chairperson), Bailey, Bradford, Caster, Fitzgibbons, Kirk, Lines, McMahon, Rodgers, Stringer, Tinsley, and Webster.

Also in attendance: S Youngman (Town Clerk) and 12 members of the public.

2021/06 **APOLOGIES FOR ABSENCE**

Apologies received from Cllr's Beresford, Dickinson, Heaps and Sutton.

RESOLVED: That the apologies and reasons for absence be accepted.

2021/07 **APPOINTMENT OF CHAIRPERSON OF THE REMEMBRANCE DAY WORKING PARTY**

RESOLVED: That Cllr Tinsley be appointed as Chairperson.

2021/08 **APPROVAL OF TERMS OF REFERENCE**

RESOLVED: That the terms of reference be approved.

2021/09 **DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

Cllr Lines declared an interest as a member of Maltby Royal British Legion.
Cllr Tinsley declared an interest in item 6a(3).

2021/10 **TO AGREE TO EXCLUDE THE PRESS AND PUBLIC FOR AGENDA ITEM 5 UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS (2)) ACT 1960**

RESOLVED: None identified.

2021/11 **TO RECEIVE AND APPROVE THE RESPONSIBILITIES FOR THE REMEMBRANCE PARADE**

a) Maltby Town Council

1. Events application: The Clerk confirmed that the application had been submitted to RMBC.
2. First Aid: The Clerk confirmed that first aiders need to be appointed.
3. Traffic Management Scheme: Cllr Tinsley advised that a traffic management company had provided a cost to manage the event, the cost is £980.00 plus vat, there may be additional charges for road closure notices. Further quotes had been requested but to date none had been received. RMBC are expected to confirm

whether they will help in the next few days and Borough Councillors have submitted a motion for RMBC to assist with the event. Cllr Biggin suggested writing to the Police & Crime Commissioner to complain about the lack of support from South Yorkshire Police.

RESOLVED: That the quote from Vocon be approved if RMBC do not manage the traffic element of the parade.

4. Refreshments: The Clerk confirmed that Cllr Sutton and a member of staff will serve refreshments at Edward Dunn Memorial Hall before the parade starts.
5. Brass band: The Clerk confirmed that the band has been booked.
6. Staffing: Edward Dunn Memorial Hall: Discussed under item 6a(4).
7. Insurance: The Clerk confirmed that the Council have adequate cover for the event.

b) Royal British Legion (Maltby)

1. Invitations: Cllr Lines advised that the invitations to dignitaries are ready to post.
2. PA System: Cllr Lines confirmed that the British Legion would provide a system.
3. Order of Service: Cllr Lines confirmed that the order of service is complete.
4. Ceremonial Matters: Cllr Lines advised that the Union Jack flag located at Edward Dunn Memorial Hall would need to be lowered whilst the parade is taking place and escorts will be required to chaperone dignitaries throughout the event.

2021/12 TO RECEIVE AN UPDATE ON THE FIREWORK DISPLAY

Deferred.

There being no further business the meeting closed at 7.05pm.