



Maltby Town Council – Virtual Finance and Staffing Committee
Thursday 22 April 2021

Present Councillors: Beaumont (Chair), Beresford, Biggin, Richardson and Sutton.

In attendance: Town Clerk

F20/68 APOLOGIES FOR ABSENCE

Apologies and reason for absence were received from Councillor Carratt.

RESOLVED: that the apologies and reason for absence be accepted.

F20/69 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None.

F20/70 ITEMS FOR WHICH A RESOLUTION MAY BE PASSED TO EXCLUDE PRESS AND PUBLIC

None.

F20/71 MINUTES OF THE FINANCE AND STAFFING COMMITTEE MEETING HELD ON 18 MARCH 2021

RESOLVED: That the minutes of the above meeting are confirmed as a true and accurate record of the proceedings.

F20/72 TO APPROVE APRIL 2021 PAYMENTS

RESOLVED: That the payment schedule for April 2021 is accepted.

F20/73 TO APPROVE THE MARCH RECEIPTS

RESOLVED: That the receipt schedule for March is accepted.

F20/74 TO APPROVE THE MARCH 2021 INCOME AND EXPENDITURE REPORT

RESOLVED: That the report be accepted.

F20/75 TO CONSIDER SMALL GRANT APPLICATIONS

None received.

F20/76 STAFFING MATTERS

a) To approve the employee handbook.

RESOLVED: To adopt the employee handbook.

b) To approve the Maternity Leave and pay Policy.

RESOLVED: To approve the policy with enhanced paid leave.

c) To approve the Grievance Policy.

RESOLVED: To approve the policy.

d) To consider renewing the HR/Employment Law agreement with ELCONS.

RESOLVED: To approve the renewal for a three-year agreement.

F20/77 FUTURE AGENDA ITEMS

Caretaker.

F20/78 DATE AND TIME OF NEXT MEETING

To be confirmed at next Full Town Council meeting.