



Maltby Town Council – Virtual Finance and Staffing Committee
Thursday 21 January 2021

Present Councillors: C Beaumont (Chair), S Biggin, J Carratt M Richardson,
and D Sutton

In attendance: Town Clerk

F20/40 APOLOGIES FOR ABSENCE

None

F20/41 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

None.

F20/42 ITEMS FOR WHICH A RESOLUTION MAY BE PASSED TO EXCLUDE PRESS AND PUBLIC

Item 4 – Clerk & RFO vacancy.

F20/43 TO DISCUSS THE VACANCY OF THE TOWN CLERK & RFO AND AGREE FURTHER ACTION IF NECESSARY

The Committee were all in receipt of the Town Clerk & RFO job description, person specification and letter.

RESOLVED: that no changes are made to the documentation for the vacancy.

RESOLVED: that due to the position the Chair & Vice Chair of the Council and the Chair of the Finance & Staffing Committee form the interview panel with Councillor Beaumont chairing the interviews.

RESOLVED: that the position is advertised through YLCA and RMBC.

RESOLVED: that all shortlisting information is sent out to the panel on Monday 8 February ready for interviews on Thursday 11 February 2021.

F20/44 FUTURE AGENDA ITEMS

None received

F20/45 DATE AND TIME OF NEXT MEETING

Next meeting Thursday 18 February 2021 at 6.45 pm.

