



Minutes of Maltby Town Council Virtual Meeting
Held on Thursday 2 July 2020

	<p>Present: Councillors: S Biggin (Chair), J Andrews, C Beaumont, C Beresford, J Bradford, J Carratt, J Law, J Kirk, M Richardson, K Stringer and D Sutton</p> <p>In attendance: K Butler Town Clerk</p>
2020/01	<p><u>APOLOGIES AND REASON FOR ABSENCE</u></p> <p>Apologies and reason for absence were received from Councillors Heaps and Dickinson.</p> <p>RESOLVED: that the apologies and reason for absence from the named Councillors be accepted.</p>
2020/02	<p><u>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</u></p> <p>None</p>
2020/03	<p><u>ITEMS FOR WHERE A RESOLUTION MAY BE PASSED TO EXCLUDE PRESS AND PUBLIC</u></p> <p>None</p>
2020/04	<p><u>PUBLIC SESSION</u></p> <p>None</p>
2020/05	<p><u>TO APPROVE THE MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 19 MARCH 2020</u></p> <p>RESOLVED: that the above minutes be accepted as a true and accurate record of the proceedings.</p>
2020/06	<p><u>TO APPROVE THE MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 26 JUNE 2020</u></p> <p>RESOLVED: that the above minutes be accepted as a true and accurate record of the proceedings.</p>

2020/07	<p><u>TO AGREE TO REMOVE THE EMERGENCY DELEGATION OF AUTHORITY PLAN AND BUSINESS CONTINUITY PLAN PUT IN PLACE ON 19 MARCH 2020 TO ASSIST THE TOWN COUNCIL WITH IT BUSINESS CONTINUITY THROUGH THE COVID 19 PANDEMIC</u></p> <p>RESOLVED: that due to the Pandemic the emergency delegation to the Clerk is not removed, any formal decisions where Council cannot convene are to be made by the Clerk with approval from the Chair and Vice Chair of the Council.</p>
2020/08	<p><u>TO RECEIVE AN UPDATE ON THE CORONAVIRUS AND LATEST GOVERNMENT ADVICE</u></p> <p>The Clerk reiterated to the Council that Government were encouraging people to wear masks when out shopping that social distancing was still 2 meters but relaxed to 1 meter + if the 2 meters couldn't be achieved.</p> <p>It was noted that Government were still advising employers that employees work from home if possible, the Clerk advised that she was working from the office 2-3 days a week the Assistant Clerk 1 day and the Administrator 1 day, other work was being completed from home.</p>
2020/09	<p><u>TO REVIEW AND RATIFY ALL DECISIONS MADE UNDER THE DELEGATION OF AUTHORITY PLAN INCLUDING SPEND</u></p> <p>Council were in receipt of the payment schedules for April & May and were informed that the majority of payments had been made using online banking which still required the authority of a council signatory.</p> <p>RESOLVED: that all decisions made und the delegation of authority plan including spend be approved.</p>
2020/10	<p><u>TO REVIEW AND APPROVE STANDING ORDERS</u></p> <p>RESOLVED: that Standing Orders are approved and adopted.</p>
2020/11	<p><u>TO REVIEW AND APPROVE THE FINANCIAL REGULATIONS</u></p> <p>RESOLVED: that Financial Regulations are approved and adopted.</p>
2020/12	<p><u>TO AGREE A MEETING SCHEDULE FOR THE FORTHCOMING YEAR</u></p> <p>RESOLVED: that the meeting schedule be agreed.</p>
2020/13	<p><u>TO AGREE FOR THE COUNCIL TO CONTINUE TO PAY VIA ONLINE BANKING</u></p> <p>RESOLVED: that payments are made via online banking whilst under the current situation due to Covid-19.</p>
2020/14	<p><u>TO APPROVE AND ACCEPT THE BACS, STANDING ORDERS AND DIRECT DEBIT PAYMENTS.</u></p> <p>RESOLVED: that all payments are approved and accepted.</p>

2020/15	<p><u>TO REVIEW AND APPROVE THE TERMS OF REFERENCE FOR THE FOLLOWING COMMITTEES:</u></p> <p>14.1 General Purposes</p> <p>RESOLVED: that the Terms of Reference for the General Purposes Committee be accepted.</p> <p>14.2 Events</p> <p>RESOLVED: that the Terms of Reference for the Events Committee be accepted.</p> <p>14.3 Finance and Staffing</p> <p>RESOLVED: that the Terms of Reference for the Finance and Staffing Committee be accepted.</p> <p>14.4 Horticultural Show</p> <p>RESOLVED: that the Terms of Reference for the Horticultural Show Committee be accepted.</p>
2020/16	<p><u>TO APPOINT MEMBERS TO SERVE ON THE UNDER MENTIONED COMMITTEES:</u></p> <p>15.1 General Purposes</p> <p>RESOLVED: that Councillors Beaumont, Beresford, Biggin, Bradford, Kirk, Richardson and Sutton be appointed to the General Purposes Committee.</p> <p>15.2 Events</p> <p>RESOLVED: that Councillors Andrews, Biggin, Heaps, Law, Stringer and Sutton be appointed to the Events Committee.</p> <p>15.3 Finance and Staffing</p> <p>RESOLVED: that Councillors Beaumont, Beresford, Biggin, Carratt, Richardson and Sutton be appointed to the Finance and Staffing Committee.</p> <p>15.4 Horticultural Show</p> <p>RESOLVED: that Councillors Richardson, Law and Sutton be appointed to the Horticultural Show Committee.</p>
2020/17	<p><u>TO APPOINT MEMBER(S) TO REPRESENT MALTBY TOWN COUNCIL ON THE:</u></p> <p>16.1 Maltby Commons Group</p> <p>RESOLVED: that Councillor Bradford be appointed to attend the Maltby Commons Group.</p>

	<p>16.2 Craggs Meadow Steering Group</p> <p>RESOLVED: that Councillor Bradford be appointed to attend the Craggs Meadow Steering Group.</p> <p>16.3 Maltby Miners Memorial Committee</p> <p>The Clerk was asked to request a copy of the minutes to be emailed from the meetings.</p> <p>16.4 Friends of Maltby Cemetery</p> <p>RESOLVED: that Councillors Sutton and Law be appointed to attend Friends of Maltby Cemetery.</p> <p>16.5 Maltby High Street</p> <p>RESOLVED: that if any meetings are called and MTC is asked to attend Councillors Andrews & Sutton will attend on the Council's behalf.</p> <p>16.6 Maltby Neighbourhood Plan</p> <p>RESOLVED: that Councillors Kirk, Sutton and Beaumont be appointed to attend the Maltby Neighbourhood Plan Committee.</p>
2020/18	<p><u>TO DISCUSS THE REOPENING OF THE EDWARD DUNN MEMORIAL HALL AND AGREE FURTHER ACTION IF NECESSARY</u></p> <p>Council were given information on the opening of community centres and what would need to be put in place, the Clerk advised that she had also spoken to RMBC Health & Safety team who had informed her that RMBC were not opening their community centres as yet and this would be revisited in a few months.</p> <p>RESOLVED: that the Edward Dunn Memorial Hall is not open to users and the item to be discussed again at the September meeting.</p>
2020/19	<p><u>TO CONSIDER RMBC MATTERS :</u></p> <p><u>PLANNING</u></p> <p>RB2020/0544 Erection of outbuilding to rear, 44 Southey Crescent</p> <p>RB2020/0701 Demolish side wall of existing ground floor extension, erection of two storey side and single storey front extension, 114 Braithwell Road</p> <p>No objects to the planning applications were received.</p> <p><u>GROUNDS MAINTENANCE</u> – Grass cutting has now commenced over Rotherham.</p>
2020/20	<p><u>TO CONSIDER AND AGREE GRANT APPLICATIONS, DONATIONS AND FREE LETS</u></p> <p>None received.</p>

2020/21	<p><u>TO CONSIDER ITEMS FROM THE YORKSHIRE LOCAL COUNCILS ASSOCIATION AND DECIDE FURTHER ACTION WHERE NECESSARY</u></p> <p>An advice note had been forwarded by YLCA advising that no face to face meetings should be taking place and that legislation has been changed to allow virtual meetings until May 2021.</p>
2020/22	<p><u>TO DISCUSS ROUTINE CORRESPONDENCE</u></p> <p>None received</p>
2020/23	<p><u>TO RECEIVE AN UPDATE FROM THE TOWN CLERK</u></p> <p>The Clerk advised Council that the Annual Return had been sent to PK Littlejohn.</p>
2020/24	<p><u>TO NOTIFY THE TOWN CLERK OF MATTERS FOR INCLUSION ON A FUTURE AGENDA</u></p> <ul style="list-style-type: none"> • Maltby Colliery – Councillor Carratt • Volunteers
2020/25	<p><u>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</u></p> <p>Thursday 13 August 2020</p>